



JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
**Bhivarabai Sawant Institute of Technology & Research**



Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)  
Accredited with B++ Grade by NAAC  
Gat No. 719/1 & 2, Wagholi, Pune-Nagar Road, Pune-412207  
Ph: 020-067335105, 65217050, 67335100  
Telefax: 020-67335100  
Website: www.jspm.edu.in / www.bsiotr.org  
(EN 6313 /CEGP-013100)

Dr. T.K. Nagaraj  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMGS, LMRC  
LMISMTT, LME  
Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date 25<sup>th</sup> May 2020

## NOTICE

### NOTICE OF IQAC MEETING No.1 – 1<sup>th</sup> June, 2020

The meeting of Internal Quality Assurance Cell (IQAC) of JSPM's Bhiarabai Sawant Institute of Technology and Research, Wagholi, Pune will be held on 1<sup>th</sup> June, 2020 at 3.30pm in Board Room. All members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Review of previous meeting
2. Preparation of Academic Calendars
3. Follow up of NBA preparation.
4. Mobility to GFM activity
5. Preparation of Course files for online teaching.



Dr. T. K. Nagaraj  
PRINCIPAL

S.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
(IQAC Chairperson)  
Wagholi, Pune- 412207

Copy to:

1. above members of IQAC
2. Campus Director
3. Dean Academics
4. All Head of Departments
5. Office Superintendent



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LMISRTT, LMIE  
Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

1<sup>th</sup> June, 2020

MINUTES OF MEETING

IQAC Meeting No. 1- 1<sup>th</sup> June, 2020

A meeting was held on 1<sup>th</sup> June, 2020 at 3.30 pm in meeting room. Following members of IQAC were present:

Dr. T K Nagaraj	Mr. Pritam Anuse
Mrs Vaishnavi Bajare	Dr. Yogesh S Anagal
Dr. Ravi Joshi	Prof Radha Shirbate
Mr. Maindargi S B	Mrs. Swati Godase
Mr. Madiwal Shrimant	Ms. Arti Pandharkar
Dr. Anil Wanare	Mr. Chavan Jai Shridhar
Prof P V Jatti	Mr. Goraknath Namdev Sonawane

Meeting started with welcome to all members by Prof P V Jatti, IQAC in-charge and following points were discussed:

**1. Review of previous meeting:**

A review of previous meeting held on 7<sup>th</sup> Dec 2019 was taken and confirmed.

**2.Preparation of Academic Calendars:**

It was decided to prepare academic calendar considering COVID 19 pandemic situation.

It is to be prepared for preplanning of all activities like Unit tests, online MCQ quiz, assignments, submission, feedback, seminar, workshops etc

**3.Follow up of NBA preparation.**

Dr. Ravi Joshi, Director Planning and Development took the review of NBA preparation and Principal Dr. T K Nagaraj replied that all preparation related to filling NBA application is ready and will submit by August 2020





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Principal

#### 4. Mobility to GFM activity:

It has raised the during the meeting that During the COVID 19 pandemic situation students are at home so it is the time to boost up students moral and confidence through proper counseling by all faculty members/mentors/ GFM (Guardian Faculty Members) to attend theory practical classes online and guide for self study.

#### 5. Preparation of Course file for Online teaching.

Mr. Madiwal Shriamant discussed regarding the preparation of quality course material to be uploaded on MOODLE useful for students to study at home during COVID 19 pandemic situation and proper follow up of student performance has to be taken.

The meeting ended with vote of thanks by Prof P V Jatti, IQAC Coordinator

  
**Prof. P V Jatti**  
IQAC Coordinator



  
**Dr. T.K. Nagaraj**  
Principal  
Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune- 412207



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Principal


### Action Taken Report

(1<sup>st</sup> Meeting of IQAC Semester I – A. Y. 2020-21)

Item No.	Item	Actionable Point	Responsible Person	Work done Yes/No
1	Review of previous meeting	Review taken	All IQAC Members	Yes
2	Preparation of Academic Calendars	Preparing the calendars	Principal, Dean, HODs	Yes
3	Follow up of NBA preparation.	Submission of Application	Principal, NBA coordinator	Yes August 2020
4	Mobility to GFM activity	Counseling the students	All GFM/ Mentors	Yes
5	Preparation of Course file for Online teaching.	Course file notes and PPTs, videos preparation	All faculty members	Yes

  
Prof. P.V. Jatti  
IQAC Coordinator



  
Dr. T K Nagaraj  
Principal  
S.P.M.'S Bhivarabai Sawant Institute of  
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Wagholi, Pune- 412207



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LMISMITT, LMIE  
Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date:01/10/20

## NOTICE

### NOTICE OF IQAC MEETING No2 – 5<sup>h</sup> Oct, 2020

The meeting of Internal Quality Assurance Cell (IQAC) of JSPM's Bhiarabai Sawant Institute of Technology and Research, Wagholi, Pune will be held on 5<sup>h</sup> Oct, 2020 at **3:30 pm** in Board Room. All members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Review of previous meeting
2. Discipline and code of conduct Monitoring
3. Review of AMC
4. Planning for induction program of first year students
5. Updating College Website.
6. Planning for NSS activities

**Dr. T. K. Nagaraj**

**Principal**

**(IQAC Chairperson)**

**PRINCIPAL**

S.P.M.'S Bhivarabai Sawant Institute of  
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Wagholi, Pune- 412207

Copy to:

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2. Campus Director
3. Dean Academics
4. All Head of Departments
5. Office Superintendent





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Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date:05.10.2020

### MINITUES OF MEETING No. 2

IQAC Meeting No.2 Dated 5<sup>h</sup> Oct, 2020

A meeting was held on 5<sup>h</sup> Oct, 2020 at 3.30 pm in meeting room. Following members of IQAC were present:

Dr. T K Nagaraj	Mr. Pritam Anuse
Mrs Vaishnavi Bajare	Dr. Yogesh S Anagal
Dr. Ravi Joshi	Prof Radha Shirbate
Mr. Maindargi S B	Mrs. Swati Godase
Mr. Madiwal Shrimant	Ms. Arti Pandharkar
Dr. Anil Wanare	Mr. Chavan Jai Shridhar
Prof P V Jatti	Mr. Goraknath Namdev Sonawane

Meeting started with welcome to all members by Prof P V Jatti, IQAC in-charge and following points were discussed:

1. Review of previous meeting:

A review of previous meeting held on 1<sup>st</sup> June 2020 was taken and confirmed.

2. Discipline and code of conduct Monitoring:

It was discussed that Discipline committee has to monitor the ethical behavior of all Teaching, non-teaching and students in the campus and follow the code of conduct circulated and available on website.

3. Review of AMC

During the meeting the work done by the academic monitoring committee was reviewed .It was suggested by members that, project based learning should be given importance and necessary steps be taken in this connection.





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Principal

4. Planning for induction program of first year students:

It was discussed to plan one week Induction Program to newly admitted students by First Year Department.

5. Updating College Website.:

It was decided to update the institute website with all necessary and relevant information of institute, departments, activities etc.

6. Planning for NSS activities

Principal Dr. T K Nagaraj informed the members that extension activities like Tree plantation, Swatch Bharat and vaccination programs are planned by NSS unit which is approved by the affiliating university.

The meeting ended with vote of thanks by Prof P V Jatti, IQAC Coordinator

  
**Prof P V Jatti**  
IQAC Coordinator





**Dr. T K Nagaraj**  
Principal  
**PRINCIPAL**

Bhivarabai Sawant Institute of  
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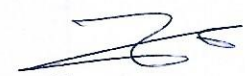
## Action Taken Report

(2<sup>nd</sup> Meeting of IQAC Semester I – A. Y. 2020-21)

Item No.	Item	Actionable Point	Responsible Person	Work done Yes/No
1	Review of previous meeting	Review taken	All IQAC Members	Yes
2	Discipline and code of conduct Monitoring	Closely Monitor the happening in the campus	Principal, HODs and Discipline committee members	Yes
3	Review of AMC	Conducting CIE Continuous Internal Evaluation	Dean – AMC committee members	Yes
4	Planning for induction program of first year students	Conducting Program	HOD First Year	Yes
5	Updating College Website.	Collecting information and uploading on website	Website Coordinator	Partially done
6	Planning for NSS activities	Conduct NSS activities	NSS	Yes

  
Prof. P V Jatti  
IQAC Coordinator



  
Dr. T K Nagaraj  
Principal  
PRINCIPAL  
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LMISBMTT, LMIS  
Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date:20.12.2020

## NOTICE

### NOTICE OF IQAC MEETING No. 3 – 27<sup>th</sup> Dec, 2020

The meeting of Internal Quality Assurance Cell (IQAC) of JSPM's Bhiarabai Sawant Institute of Technology and Research, Wagholi, Pune will be held on **at 3:00 pm** in Board Room. All members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Review of previous meeting
2. Industrial sponsored project.
3. Training and placement activity
4. Registration as Ph D Guide.
5. Registration of Energy Audit.



**Dr. T. K. Nagaraj**

**Principal**

**(IQAC Chairperson)**

**PRINCIPAL**

**JSPM'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune- 412207**

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2. Campus Director
3. Dean Academics
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5. Office Superintendent



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LMISTE, LMIGS, LMIRC  
LMISBMTT, LMIE  
Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date:27.12.2020

**MINITUES OF MEETING No. 3**

**IQAC Meeting No.3 Dated 27.12.2020**

A meeting was held on 27.12.2019 at 3.00 pm in meeting room. Following members of IQAC were present:

Dr. T K Nagaraj	Mr. Pritam Anuse
Mrs Vaishnavi Bajare	Dr. Yogesh S Anagal
Dr. Ravi Joshi	Prof Radha Shirbate
Mr. Maindargi S B	Mrs. Swati Godase
Mr. Madiwal Shrimant	Ms. Arti Pandharkar
Dr. Anil Wanare	Mr. Chavan Jai Shridhar
Prof P V Jatti	Mr. Goraknath Namdev Sonawane

Meeting started with welcome to all members by Prof P V Jatti, IQAC in-charge and following points were discussed:

1. Review of Previous Meeting:

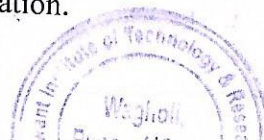
A review of previous meeting held on 5<sup>th</sup> Oct 2020 was taken and confirmed.

2. Industrial sponsored project.

Mrs. Vaishnavi Bajare, member mentioned to increase industry supported/sponsored project for quality projects which can be useful for society through practical application.

3. Training and placement activity

It was decided to boost up training and placement activity for online training of the students and even conducting online interviews during the COVID 19 situation.





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Principal

4. Registration as Ph D Guide.

Dr. T K Nagaraj, principal appealed the faculty members those who have completed Ph D must register as Ph D Guide in Universities.

5. Registration of Energy Audit.


It was decided to go for continuation of Energy Audit by registering with Maharashtra Energy Development Agency (MEDA).

The meeting was concluded with vote of thanks by Prof P V Jatti, IQAC coordinator

Minutes Approved by

  
**Prof P V Jatti**  
IQAC Coordinator



  
**Dr. T K Nagaraj**  
Principal

**PRINCIPAL**  
Dr. T.K. Nagaraj  
Bhivarabai Sawant Institute of  
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LMISBMTT, LMIE  
Principal

### Action Taken Report

(3<sup>rd</sup> Meeting of IQAC Semester I – A. Y. 2020-21)

Item No.	Item	Actionable Point	Responsible Person	Work done Yes/No
1	Review of previous meeting	Review taken	All IQAC Members	Approved
2	Industrial sponsored project.	Industry –instiute interaction	Principal, TPC, HOD, students	Partially done
3	Training and placement activity	Improving training and placement activities for improvement in placement	TPO, TPC, HODs	Partially Achieved
4	Registration as Ph D Guide.	Registration Process	Faculty Members with Ph.D	Partially done
5	Registration of Energy Audit.	Registration	Principal	Yes

  
**Prof. P.V. Jatti**  
IQAC Coordinator



  
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Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date:10.04.2021

## NOTICE

### NOTICE OF IQAC MEETING No.4.- 15<sup>th</sup> April, 2021

The meeting of Internal Quality Assurance Cell (IQAC) of JSPM's Bhiarabai Sawant Institute of Technology and Research, Wagholi, Pune will be held on **15<sup>th</sup> April, 2021 at 3:30 pm** in Board Room. All members of IQAC are requested to attend the meeting.

The Agenda of meeting is as follows:

1. Review of previous meeting
2. Academic Review of A. Y. 2020-21
3. AQAR 2020-21 report submission.
4. Students' Academic Feedback
5. In plant Training and internship.

**Dr. T. K. Nagaraj**

**Principal**

**(IQAC Chairperson)**

Copy to:

1. All above members of IQAC
2. Campus Director
3. Dean Academics
4. All Head of Departments
5. Office Superintendent



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LMIBRMTT, LMIE  
Principal

Ref No. JSPM/BSIOTR/IQAC/20-21

Date:15.04.2021

**MINITUES OF MEETING No. 4**

**IQAC Meeting No.4 Dated 15.04.2021**

A meeting was held on 15.04.2021 at 3.30 pm in board room of the instiute. Following members of IQAC were present:

Dr. T K Nagaraj	Mr. Pritam Anuse
Mrs Vaishnavi Bajare	Dr. Yogesh S Anagal
Dr. Ravi Joshi	Prof Radha Shirbate
Mr. Maindargi S B	Mrs. Swati Godase
Mr. Madiwal Shrimant	Ms. Arti Pandharkar
Dr. Anil Wanare	Mr. Chavan Jai Shridhar
Prof P V Jatti	Mr. Goraknath Namdev Sonawane

Meeting started with welcome to all members by Prof P V Jatti, IQAC in-charge and following points were discussed:

1. Review of Previous Meeting:

A review of previous meeting held on 27<sup>th</sup> Dec, 2020 was taken and confirmed.

2. Academic Review of A. Y. 2020-21

A review of Academic activities as per the Academic calendar Sem I and Sem II during the year 2020-21 has been taken and adherence to academic calendar has been checked.

3. AQAR 2020-21 report submission.

It was decided to prepare the AQAR 2020-21 and submitted as per the guidelines given by the NAAC.



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**Bhivarabai Sawant Institute of Technology & Research**



**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

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M.E. (Civil Engg), Ph.D (Civil Engg)  
LMSTE, LMFS, LMRC  
LMISMTT, LMIE  
Principal

4. Students' Academic Feedback

The student's feedback, on teaching quality as well as suggestion's to improve co-curricular and extra-curricular activities was reviewed. It was suggested by Dr.Ravi Joshi ,that , the online teaching techniques should be effectively used for better outcome.

5. In plant Training and internship:

All heads of Department are instructed to plan for In-plant Training and internship for the students, which will be introduced as a part of curriculum in the university syllabus. Training and placement officer has to support this activity.

The meeting was concluded with vote of thanks by Prof P V Jatti, IQAC coordinator

Minutes Approved by

  
**Prof. P V Jatti**  
IQAC Coordinator



  
**Dr. T K Nagaraj**  
Principal

**PRINCIPAL**  
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### Action Taken Report

(4<sup>th</sup> Meeting of IQAC Semester I – A. Y. 2020-21)

Item No.	Item	Actionable Point	Responsible Person	Work done Yes/No
1	Review of previous meeting	Review taken	All IQAC Members	Yes
2	Academic Review of A. Y. 2020-21	Review of Activities	Principal, TPC, HOD,	Partially done
3	AQAR 2020-21 report submission.	Preparing the report	Principal and IQAC Head	Partially Achieved
4	Students' Academic Feedback	Remedial measure for improvement	Principal/HODs and GFM	yes
5	In plant Training and internship.	Interaction with industry	TPO/ HODs/Faculty/Students	Partially Achieved

  
Prof. P V Jatti  
IQAC Coordinator



  
Dr. T K Nagaraj  
Principal

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